

THE WAY WE THINK

Gifted and Talented

Parent Steps for Request to Evaluate

Gifted and Talented Department

Tia Locke Simmons Gifted and Talented Director

Raquel Martinez Sr. Administrative Assistant

Eva Terri Garcia G/T Specialist

Cecily Hale Professional Learning Specialist **Angela Isart** G/T Specialist

Kimberly Lewis G/T Specialist

Renee Ricca Senior G/T Specialist

Melanie White Senior G/T Specialist

Questions? Email: GiftedandTalented@houstonisd.org





Request to Evaluate

Open your Chrome browser and navigate to https://hisdconnect.houstonisd.org/public/

Student and Parent Sign In

Sign In

Create Account

Select Language

English

Username

Password

Forgot Username or Password?

Egn In

Select the application launch icon



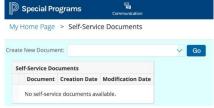
1. Select Special Programs Home



2. That will take you to the Special Programs Homepage screen (as shown below).

Alert Announcements		
Subject	From	Date
Maintenance Window: Friday October 3rd, 2020(7:00pm – 2:00am PDT, 9:00pm – 4:00am CDT, 10:00pm – 5:00am EDT)	SERVICE (System Service)	Sent: 09/18/2020, Expires: 10/04 Sun, 7PM
Quick Access		
Personal Options/Content		
Access Self-Service Documents		

3. Click on "Access Self-Service Documents".





4. Click on "Create New Document" -> Select "Request for GT Evaluation" -> Click "Go"

D Special Programs	Communication			
My Home Page > Self-Service	Documents			
Create New Document:		✓ Go		
Self-Service Docum Request for G	F Evaluation			
Document Creation Date N	odification Date			
No self-service documents availa	h la			

5. The "Request for GT Evaluation" document has now been created and it is placed on the Homepage.

Special Programs		
/ly Home Page		
Alert Announcements		^
Subject	From	Date
Maintenance Window: Friday October 3rd, 2020(7:00pm – 2:00am PDT, 9:00pm – 4:00am CDT, 10:00pm – 5:00am EDT)	SERVICE (System Service)	Sent: 09/18/2020, Expires: 10/04 Sun, 7PM
Quick Access Documents (2020-21) Request for GT Evaluation		^
Personal Options/Content Access Self-Service Documents		
Unread Messages (0)		^
There are no unread messages		

6. Click on "Request for GT Evaluation". Please verify all the information on the form is accurate. You must select the language in which you would like your child to be tested.

ting Section: Request for	GT Evaluation			
ave, Done Editing	Save, Continue Editing	Cancel 🗢		
			Houston Independent School District 4400 West 18th Street, Route 1 Houston, Texas 72/02/4801 Phone: 721.556-655	
			Request for GT Evaluation	
Student Name: Alan Abbott Mica	et			
HOME ADDRESS: \$10 Harkney Str	rei, Hoanton, Texas, 72023.			
DATE OF BIRTH: 06/02/2010			CURRENT GRADE: Third grade	HISD ID #: 188776
CURRENT SCHOOL: Carrillo Elerre	intary School			
HSD SCHOOL STUDENT ZONED 1	TO ATTEND FOR CURRENT GRADE			
PARENT/GUARDIAN NAME: Cont	uct Abbort		PARENT PHONE NUMBER:	PARENT EMAIL:
N WHICH LANGUAGE WOULD Y	OU LIKE YOUR CHILD TO BE TESTED? (SE	LECT ONLY OND Deptsh Spenis		
		ny educational facility, please inform the o English Language Learner (ELL) Limited Engl		
Special Education Social Second	an 504–504 Accommodation Plan		lah Proficiant (JP) 🖬 MA	
Special Education Section Sec	an 104–504 Accommodation Plan	frighth Language Learner (ELL) Länded Brigh	lah Proficiant (JP) 🖬 MA	
Special Education Social Sector Sect	an 104–504 Accommodation Plan	frighth Language Learner (ELL) Länded Brigh	lah Proficiant (JP) 🖬 MA	
Special Education Social Social Second Second International Second Second International Second Internation Second Internation Second Internation Second Interna	an 104-504 Accommodution Plan	Inglish Language Learnin (ELL)Limited Engl the Gifted and Talented Neighborhood A	lah Proficiant (JP) 🖬 MA	
Special Education Social Streets are required to provide of Federal Student Ethnicity HispanioLatine Student Race: American Indian or Alaska Nat	an 104–304 Accommodation Plan	Inglish Language Learnin (ELL)Limited Engl the Gifted and Talented Neighborhood A	lah Proficiant (JP) 🖬 MA	
Special Education Sector Sect	en 154-354 Accommodation Plan	Inglish Language Learnin (ELL)Limited Engl the Gifted and Talented Neighborhood A	lah Proficiant (JP) 🖬 MA	
Special Education Social Streets are required to provide of Federal Student Ethnicity HispanioLatine Student Race: American Indian or Alaska Nat	en 154-354 Accommodation Plan	Inglish Language Learnin (ELL)Limited Drug the Gifted and Talensied Neighborhood A	lah Proficiant (JP) 🖬 MA	
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foreid Education foreid to provide in foreid Education	es 154-554 Accommodation Plan	fright Language Learner (TLL) Linitian (Fig) 1 the Officel and Tailented Neighborhood A Lander 2 Acuto you believe that the information inducated to	en findialisation (B) NA prioriter. Tell plane serves (In 67 Scottbarr at your Cells India in menun scotta).	0

7. You must acknowledge that all the information on the form is accurate. Fill in your name and Date.

8.	Click Save, Done Editing.	Edit This Section	Set Document_ V	Print	\sim	Navigate To	\sim	More_ V
	Set document from Draft to Final	1000	Sections Status from Draft to Review Status from Draft to Final Label/Comment					

10. Notify your GT Coordinator about the request being submitted.



Parent Recommendation - Entering Kinder ONLY

After the Request for GT Evaluation section has been filled out and Saved, you will see a prompt "Click here to complete the Parent Recommendation Form."

Click here to complete the Parent Recommendation	on Form.
	Houston Indeper 4400 West 18 Houston, Te Phone: 7
	Request for
Student Name: Edward Student	
HOME ADDRESS: 123 Any St, Some City, Texas, 01234.	

Steps on how to access and complete Parent Recommendation Form

1. Checkmark (or select) the word that best indicates the degree to which the student exhibits the characteristics for each statement.

Evidence of Possible Giftedness: Please select the word that best indicates the degree to which the student exhibits the following characteristics in relation to students of similar Save, Done Editing		
GENERAL INTELLECTUAL ABILITY		
Shows a preference for complex tasks and the "why" of things	Rarely Less than half the time About half the time More than half the time Consistently most of the time	
Has knowledge and vocabulary unusual for age or grade; has fluent verbal ability	Rarely Less than half the time About palf the time More than half the time Consistently most of the time	
Demonstrates abstract and critical thinking ability, an ability to think things out, to think things logically or analytically	Rarely Less than half the time About half the time More than half the time Consistently most of the time	
Is a keen and alert observer; often "sees more" in a learning situation than others; may show evidence of long, detailed memory	Rarely Less than half the time About half the time More than half the time Consistently most of the time	
Shows an interest in problem solving and is flexible and resourceful in problem solving	Rarely Less than half the time About half the time More than half the time Consistent ymat of the time	

2. Select Save, Done Editing.

3. Click on "More.." -> Send Message With Document -> Select the GT Coordinator's name. You must Type a Message in the Body of the Document, and you must Select Send.



HISD Gifted and Talented REVOLUTIONIZING THE WAY WE THINK

Send Cancel I High Importance	
Io	
Look up: Staff User ID Parent User ID For GT Evaluation (Link to Section: Parent Recommendation Form)	Bcc
🐸 My Messaging Groups 🎿 토 프 프 프 프 프 프 프 프 프 프 프 프 프 프 프 프 프 프	
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Attachments	
Select Drop Files Here	
File Size Limit: 4MB	

4. Parent must attach their child's birth certificate at the bottom of the message by clicking on Select under Attachments.

5. Send a Notification Message to the GT Coordinator. Click Accept.

Set Docume	nt Status: Request for GT Evaluation for Edward Student (STUDENT0)
Change statu	is from <u>Draft</u> to Final V
Comments (optional)	
Send a Notification Message To	User IDs: Look up: Staff User ID My Messaging Groups
	Accept Cancel